

Robert Beatty

Portland Insight Meditation Center

Policies

Appointments: Individual meetings are scheduled by appointment and are one hour long. Your appointment time is reserved exclusively for you and cannot be rescheduled on short notice. Missed appointments or those not canceled twenty-four hours in advance may be billed to you.

I am generally in my office Tuesday through Friday 10:30 AM - 7PM. Some exceptions are possible.

Fees: I do my best to be available to all who sincerely desire to heal and transform their lives. A sliding scale provides a fee that is appropriate for each person.

Confidentiality: As a member of the clergy and with my adherence to the Buddhist Teachers Code of Ethics, communication between us is confidential. In order to release ANY information about you to other individuals or agencies I must get your written permission, which you may revoke at any time. Information may be released without your consent only under the following extraordinary circumstances as outlined by law:

- when a court order is received. (Even then, in some cases, clergy may maintain greater confidentiality than psychotherapists).
- when there is reasonable cause to believe that child or elder abuse/neglect has occurred.
- when there is reasonable cause to believe that there is imminent danger to self/others

Telephone calls and emergencies: Office 503-223-2214. I returns calls throughout the day Tuesday through Friday.

If you are experiencing an emergency and must speak with me, I can often be reached by calling the number above and pressing "0". An operator will answer and either take a message, or endeavor to contact me.

If you must speak with someone immediately, call the CRISIS LINE at 503-215-7082. If you feel you cannot keep yourself safe, go to your nearest Emergency Room immediately or call 911.

I have read and agree to abide by the provisions of these policies. I have received my copy.

Signature: _____ **Date:** _____